



Claremore Main Street, Inc.
Board of Directors – Regular Meeting
Monday, October 14, 2024 | 5:30 p.m. | Claremore Main Street Office

ITEM #1: Establish a quorum and call to order

P	Bryce Bethel
A	Megan Douglas
P	Lindsey Martin
P	Phil Tubbs
P	Katie Varner
P	Cassie Woods Howell
P	Anita Miller
P	Jamie Peckham
P	Matt Mize

P=Present A=Absent L=Arrived Late

Quorum Established; Meeting Called to Order at 5:48pm

ITEM #2: Recognition of guests

- a. No Guests in Attendance

ITEM #3: Approval of the minutes from the regular September 2024 board meeting

- a. Motion to approve the minutes from the regular September 2024 board meeting as emailed.
 - a. Motion: Katie
 - b. Second: Phil

Y	Bryce Bethel
	Megan Douglas
Y	Lindsey Martin
Y	Phil Tubbs
Y	Katie Varner
Y	Cassie Woods Howell
A	Anita Miller
Y	Jamie Peckham
Y	Matt Mize

- i. Y=Yes N=No A=Abstain
 - 1. Yes/No/Abstain=7/0/1
 - 2. Motion Carries

ITEM #4: Financial Report

- a. Anita will work to cancel Adobe and Zoom, get a refund on McAfee and a reduced rate on QuickBooks Online. She will also get bids on a CPA.

- b. Motion to approve the October 2024 Financial Report as presented by Anita Miller.
 - a. Motion: Bryce
 - b. Second: Katie

Y	Bryce Bethel
	Megan Douglas
Y	Lindsey Martin
Y	Phil Tubbs
Y	Katie Varner
Y	Cassie Woods Howell
Y	Anita Miller
Y	Jamie Peckham
Y	Matt Mize

- i. Y=Yes N=No A=Abstain
 1. Yes/No/Abstain=8/0/0
 2. Motion Carries

ITEM #5: Vote on Visit Claremore Ad

- c. Motion to decline advertising opportunity in the Visit Claremore brochure.
 - a. Motion: Matt
 - b. Second: Phil

Y	Bryce Bethel
	Megan Douglas
Y	Lindsey Martin
Y	Phil Tubbs
Y	Katie Varner
Y	Cassie Woods Howell
N	Anita Miller
Y	Jamie Peckham
Y	Matt Mize

- i. Y=Yes N=No A=Abstain
 1. Yes/No/Abstain=7/1/0
 2. Motion Carries

ITEM #6: Decision on Watering Adapter

- a. No Action Taken

ITEM #7: Committee Reports

- a. Design Committee (Matt Mize)
 - i. Will need help hanging Christmas decorations on November 4
 - ii. Possibly getting RCB to house a projector to point at Streeter Building – cost around \$1000
 - iii. Maintenance for the City – Normal maintenance is the City’s responsibility
 - iv. Possibly hiring someone to spray weeds next year

- v. Steve has info for lights out on street to have City replace them before Dickens
- vi. Barby is working on a Route 66 Mural
- vii. Kum & Go wants a photo opp after name change
- viii. Have to remove building top lights before we can hang bistro lights
- ix. Starting a maintenance schedule
- x. Kyle has vendor interested in donating hanging baskets and planters – Steve will follow up
- xi. Baner made for FTT for Sheriff’s Office parking lot
- b. Economic Vitality (Cassie Woods Howell & Bryce Bethel)
 - i. Cassie will contact Meggie to reschedule this month’s meeting
- c. Organization Committee (Anita Miller & Jamie Peckham)
 - i. Committee meeting had five in attendance
 - ii. Jamie and Anita will meet weekly until things are lined out
- d. Promotions Committee (Anita Miller & Phil Tubbs)
 - i. 2025 Calendar presented
- e. Merchants Committee (Steve Robinson)
 - i. Several merchants attended meeting
 - ii. Steve did a great job running the meeting
 - iii. Calendar was shared and Dickens was discussed in detail
 - iv. Jamie will do a post highlighting merchants in a positive way
- f. Bylaws – No report
- g. Nominations – No report

ITEM #8: Executive Director’s Report (Steve Robinson)

- a. Steve presented detailed list of tasks he accomplished the past month
 - a. Went to City Council Meeting/Got resolution for State Main Street
 - b. Completed distribution lists and got calendar invites out
 - c. Dickens poster is ready except for Solid Rock logo
 - d. Steve took Dickens ownership from Brenda Reno and created work plan
 - e. Working with Joe Kays at City to hang Christmas decorations before Holiday Open House
 - f. Steve working on Monthly Re-Investment Report

ITEM #9: New Business

- a. Motion to approve agreement with RaptorGuard for ongoing computer maintenance and support in exchange for \$3000 sponsorship.
 - ii. Motion: Bryce
 - iii. Second: Lindsey

Y	Bryce Bethel
	Megan Douglas
Y	Lindsey Martin
Y	Phil Tubbs
Y	Katie Varner
Y	Cassie Woods Howell
Y	Anita Miller
Y	Jamie Peckham

Y	Matt Mize
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- iv. Y=Yes N=No A=Abstain
 - 1. Yes/No/Abstain=8/0/0
 - 2. Motion Carries

b. Motion to approve minutes from Special Meeting on October 7, 2024.

v. Motion: Katie

vi. Second: Matt

Y	Bryce Bethel
	Megan Douglas
Y	Lindsey Martin
Y	Phil Tubbs
Y	Katie Varner
A	Cassie Woods Howell
Y	Anita Miller
A	Jamie Peckham
Y	Matt Mize

- vii. Y=Yes N=No A=Abstain
 - 1. Yes/No/Abstain=6/0/2
 - 2. Motion Carries

ITEM #9: Old Business

- a. No Old Business

ITEM #10: Adjournment

- a. Motion to adjourn meeting
 - a. Motion: Cassie
 - b. Second: Anita
- b. Adjourned by unanimous consent at 7:41 pm