



Claremore Main Street, Inc.
 412 W. Will Rogers Blvd.
 Claremore, Oklahoma 74017
 (918) 341-5881

Claremore Main Street, Inc.
 Board of Director Agenda- Special Meeting
 Wednesday, January 19th, 2022 | 5:30 p.m. Claremore Main Street Offices

ITEM#1: Call to Order Time: 5:30

| | | | | | | | |
|---|--------------|------|----------------|---|--------------|---|---------------|
| A | Bob Waters | | Sam Wilson | P | Matt Mize | A | Tim Wantland |
| A | Sarah Moss | P | Claire Hawkins | | Kathy Glover | A | Zach Oliver |
| | Kyle Clifton | 5:38 | Sarah Lepak | | Ronda Cole | | Caitlyn Ngare |
| A | Travis Peck | | Jimye Sharp | A | Kevin Fortna | | |

A=absent P= Phone

ITEM#2: Introduction of Visitors / Visitor Comments and Questions

Daniel Hintz

Mark Watowich-Doe’s—Does not like the direction of the organization. Says downtown has continued to get worse over the last 4 years. (exited 6:29)

Betty Watowich-Doe’s

John Feary (arrived 5:43)

ITEM#3: Approval of the minutes from the November 2021 regularly scheduled Claremore Main Street, Inc. board meeting

Motion to approve November minutes as printed

Motion: Ronda Second: Kathy

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | Y | Sam Wilson | Y | Matt Mize | | Tim Wantland |
| | Sarah Moss | Y | Claire Hawkins | Y | Kathy Glover | | Zach Oliver |
| Y | Kyle Clifton | | Sarah Lepak | Y | Ronda Cole | Y | Caitlyn Ngare |
| | Travis Peck | Y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion carries

ITEM#4: Financial Report – November & December 2021

Due to health issues, the treasurer has instructed the executive director to present the November and December financial reports.

Motion to approve November Financial statements

Motion: Caitlyn Second: Sam

| | | | | | | | |
|--|------------|---|----------------|---|--------------|--|--------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |

| | | | | | | | |
|---|--------------|---------|-------------|---|--------------|---|---------------|
| Y | Kyle Clifton | abstain | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion carries

Motion to approve December Financial statements

Motion: Caitlyn Second: Kyle

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| y | Kyle Clifton | y | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion carries

ITEM#5: Discuss and consider action on the resignation of Zach Oliver as the Vice President and current board member of Claremore Main Street, Inc.

Zach is leaving for personal career opportunities

Motion to accept the resignation of Zach Oliver

Motion Ronda Second Sam

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| y | Kyle Clifton | y | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion Carries

ITEM#6: Discuss and consider action on the resignation of Kevin Fortna as current board member of Claremore Main Street, Inc.

Kevin is leaving for personal career opportunities.

Motion to accept the resignation of Kevin Fortna

Motion Sam Second Kyle

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| y | Kyle Clifton | y | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion Carries

ITEM#7: Executive Director Report

- SHIPO Update – Dr. Brown
 - We will reapply for the grant in the future
- 2022 Events/poster
 - Members encouraged to take posters and distribute as desired
- Pollard Media
 - In Kind service donation
- Stage Quote
 - \$1000 per day
 - Audio \$600 for 5 hours
 - Lighting \$100-\$400 per day
 - Generator \$300 per day
 - Proposing for Saint Patty’s Day and Taste of Claremore from Cyber Sound Productions \$2000-\$2600 depending on time needed for audio (stage, audio, Lighting, and generator)

Motion to authorize Executive Director to rent stage equipment in the amount of \$2600 for Saint Patty’s

Motion Caitlyn Second Sarah

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| y | Kyle Clifton | y | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion Carries

Motion to authorize Executive Director to rent stage equipment in the amount of \$2000 for Taste of Claremore

Motion Jimye Second Sam

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| y | Kyle Clifton | y | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |



| | | | | | | | |
|--|-------------|---|-------------|--|--------------|--|--|
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |
|--|-------------|---|-------------|--|--------------|--|--|

Y=Yes N=No

Motion Carries

ITEM#8: President’s Report

- Parklet Update
 - Nothing to report
- Gift Card Update

ITEM#8a: Approve or reject a request from Brenda Reno, owner of Sailor Antiques, for the repayment of \$100 for Lilac District Gift Cards received in 2021

Brenda was given opportunity to partner and participate with Lilac District Gift Cards but chose not to partner. She still took gift cards and would like repayment.

Motion to reject repayment of Brenda Reno for

Motion: Sam Second: Jimye

| | | | | | | | |
|---|--------------|---|----------------|---------|--------------|---------|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| N | Kyle Clifton | y | Sarah Lepak | Abstain | Ronda Cole | abstain | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion Carries

- Claremore Main Street, Inc. Status
 - ITEM#8b: Discuss and consider action on a board request for Jacob Garrison to put together a report indicating the benefits and drawbacks of the organization being a part of the State Main Street Organization versus the organization staying independent of the State Main Street Organization

We are currently no longer under the organization, we can reapply in the future. There are no ill thoughts among the State Main Street Organization and Claremore Main Street. We must decide by September if we would like to reapply to join the State Main Street Organization.



Motion to ask Jacob Garrison to put together a report indicating the benefits and drawbacks of the organization being a part of the State Main Street Organization versus the organization staying independent of the State Main Street Organization

Motion: Ronda Second: Sam

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| y | Kyle Clifton | y | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion Carries

ITEM#9: Committee Report

- a. Design Committee (Kyle Clifton)
 - i. Noting new to report
- b. Economic Vitality (Caitlyn Ngare)
 - i. We will add parking signage and wayfinding
 - ii. 2 façade grants need approval

Motion to approve façade grants for Red Rock Building and Tap on the Tracks in the amount of \$1000 each

Motion: Caitlyn Second: Kyle

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | y | Sam Wilson | y | Matt Mize | | Tim Wantland |
| | Sarah Moss | y | Claire Hawkins | y | Kathy Glover | | Zach Oliver |
| y | Kyle Clifton | y | Sarah Lepak | y | Ronda Cole | y | Caitlyn Ngare |
| | Travis Peck | y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion Carries

- c. Organization Committee (Samantha Wilson)
 - i. Partnership drive: Collected \$47000, after final collections \$54000
 - ii. Masquerade Ball May 14, we need board help and participation
 - iii. New meeting time will be 3rd Monday at 10am (Next Meeting is Feb 21)
- d. Promotions Committee (Jimye Sharp)
 - i. With transition, we will need more help with events



- ii. We have purchased some light up Saint Patty’s cup and plastic green shot glasses for the Saint Patty’s Party
- e. Merchants Committee (Rhonda Cole)
 - i. Still discussing how to best make “Shop Local First” work well. (former cash mob)
 - ii. Discussing Valentine’s “Share the Love” community wide event

ITEM#10: Discuss and consider action on a request to approve or reject the resignation of Jacob Garrison, Executive Director of Claremore Main Street, Inc., effective: February 11, 2022.

Jacob shared appreciation for the board. Jacob thanks the board for the opportunity to lead this organization. He hopes to be able to assist in the transition anyway he can. Jacob suggests the board needs to stand behind and champion the new director, and the organization.

Sarah shared the significant impact she has seen from Jacob in his time here.

Motion to approve resignation of Jacob Garrison effective Feb 12

Motion: Ronda Second: Kyle

| | | | | | | | |
|---|--------------|---|----------------|---|--------------|---|---------------|
| | Bob Waters | Y | Sam Wilson | Y | Matt Mize | | Tim Wantland |
| | Sarah Moss | Y | Claire Hawkins | N | Kathy Glover | | Zach Oliver |
| Y | Kyle Clifton | Y | Sarah Lepak | Y | Ronda Cole | Y | Caitlyn Ngare |
| | Travis Peck | Y | Jimye Sharp | | Kevin Fortna | | |

Y=Yes N=No

Motion carries

ITEM#11: New Business

ITEM#12: Any New Business that could not have been reasonably foreseen at the time the agenda was posted.

ITEM#13: Old Business

ITEM#14: Adjournment Time 7:05

Motion to adjourn Motion Kathy Second: Ronda